

## Alternative Programs

**Note:** You should apply to your study abroad program or host university directly. Then, complete the VCU online “Alternative Program” application. Please do not pay the non-refundable \$150 education abroad fee until you have been accepted into your program and are sure you will participate.

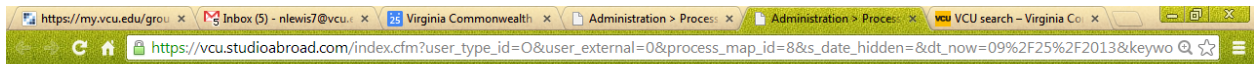
1. Go to [https://vcu.studioabroad.com/index.cfm?FuseAction=Programs.ViewProgram&Program\\_ID=11090&Type=R](https://vcu.studioabroad.com/index.cfm?FuseAction=Programs.ViewProgram&Program_ID=11090&Type=R)
2. Make sure the link sent you to the correct program page. The Program Brochure page should clearly state the type of study abroad program (For example, Alternative Program) and provide a brief description.
3. Click on the “Apply Now” button towards the top of the page.

The screenshot shows a web browser window displaying the VCU Studio Abroad Program Brochure page. The page has a header with navigation links: HOME, PROGRAMS, STAFF, DEADLINES, NON-VCU LOGIN, and LOGIN. Below the header is a sidebar with various icons and links: VCU programs abroad, Photo contest 2012, Funding options, GET A PASSPORT study abroad, Country guides, Study abroad quiz, ISIC cards, and Online payments. The main content area is titled "Programs : Brochure" and includes a "Hide Tips" button. Below this is a section titled "Alternative Program" with a table of information. The table has two columns: "Program Terms:" and "Program Dates & Deadlines:". The "Program Terms:" column lists "Various, Various" and "Academic Year: Fall, Spring, Summer, Winter". The "Program Dates & Deadlines:" column lists "Click to view". The "Restrictions:" row lists "VCU applicants only". The "Program Description:" section contains text about alternative programs and a list of participating universities. At the bottom of the page, there are social media links for Twitter, Facebook, RSS, YouTube, and Pinterest.

Alternative Program	
Various, Various	
Program Terms:	Academic Year: Fall, Spring, Summer, Winter
Homepage:	Click to view
Program Dates & Deadlines:	Click here to view
Restrictions:	VCU applicants only
Program Description:	
<p>Alternative programs include study abroad programs that are not found in the online application system. This means that students will have to provide us with specific information about their program. Students participating in an alternative program should make sure that they receive an official transcript from an accredited university. If you are unsure about your program's accreditation, please contact VCU Education Abroad to confirm it.</p> <p>Programs that are listed in the online application system include: ISEP Universities, Academic Programs International (API), CAPA International, CEA Global Education, CET Academic Programs, Council on International Education Exchange (CIEE), International Studies Abroad (ISA), VCU Partnership Universities (Curtin, Fudan, Cordoba, Guadalajara, Sao Paulo, and UWE), VCU Departmental Exchanges (Bauhaus, Westminster, VCUQ), and VCU Faculty-led Programs.</p> <p>Thousands of study abroad programs exist, so make sure to look only at those that offer credit from an accredited university. Language schools are not acceptable unless they are able to issue a transcript through an accredited university.</p> <p>Students participating in "Alternative programs" are intending to transfer credits back to VCU. Please do not complete this application if you are only enrolling in an independent study course or internship</p>	

4. Select yes to indicate that you do have a VCU eID and password
5. Log into the VCU portal with your eID and password
6. Select the time period that you will study abroad.
7. Select the location of your program. (Note: If your program's city is not indicated in the system, please select the nearest city. Remember to indicate the actual location on the application questionnaire.)
8. Enter the dates of your program.
9. Begin answering general questions about yourself. (Please note: some responses are required)

## 10. Proceed to the “Program Application Page”



### Program Application Page (Pre-Decision)

Simulated User	
<b>Program:</b>	Alternative Program
<b>Term/Year:</b>	Spring, 2014
<b>Deadline:</b>	11/15/2013
<b>Dates:</b>	TBA

Application Questionnaire(s)	
Click the following to view and complete the questionnaire(s) listed below. You may begin a questionnaire and save it for later completion, but note that you must click the "Submit" button in order for the questionnaire to be logged as complete and ready for review. Important: Once you click the "submit" button you will not be able to make changes to your responses.	
Title	Received
Alternative Program	<input type="checkbox"/>
Course Approval Form	<input type="checkbox"/>

Application Instructions	
You must apply to your study abroad program or host university separately. Please do not pay the non-refundable \$150 Education Abroad fee until you have been accepted into your program and are sure you will participate.	

Actions Required	
Click the following to view instructions that typically require you to take action.	
Title	Received
\$150 Non-refundable processing fee	<input type="checkbox"/>
Acceptance letter or email from the host institution	<input type="checkbox"/>

Required Reading	
Click the following to view, read, and mark these required reading pages as having been read.	
Title	Received
Course Approval Form	<input type="checkbox"/>
International Student Identity Card	<input type="checkbox"/>
Smart Traveler Enrollment Program (STEP)	<input type="checkbox"/>
VCU Student Health Services	<input type="checkbox"/>

Signature Documents	
Click the following to view and digitally sign important documents to indicate your agreement and understanding. In order to digitally sign documents, you must be at least 18 years of age or older and must indicate your birth date in the profile section of the online application. In order to return to the profile section, click "Applicant Home" at the top of this page and then click "Edit Profile." Please pay careful attention to the birth date you enter. Important: Once you have indicated your birth date, you will not be able to change it.	
Title	Received
Agreement and Release Form	<input type="checkbox"/>
Data Review and Storage Acknowledgement	<input type="checkbox"/>

11. Answer the “Application Questionnaire(s)”
12. Digitally sign the “Agreement and Release” and “Data Review and Storage Acknowledgement.”
13. Read the “Required reading” and confirm that you have read the information.
14. Once the check marks appear in the “Received” column for the Application Questionnaire(s), Required reading, and Signature Documents, you have successfully completed the online application.
15. VCU Education Abroad will mark the “Actions required” as complete once we receive your required documents and fees.