

Alternative Programs

Note: You should apply to your study abroad program or host university directly. Then, complete the VCU online “Alternative Program” application. Please do not pay the non-refundable \$150 education abroad fee until you have been accepted into your program and are sure you will participate.

1. Go to https://vcu.studioabroad.com/index.cfm?FuseAction=Programs.ViewProgram&Program_ID=11090&Type=R
2. Make sure the link sent you to the correct program page. The Program Brochure page should clearly state the type of study abroad program (For example, Alternative Program) and provide a brief description.
3. Click on the “Apply Now” button towards the top of the page.

The screenshot shows the VCU Faculty-led Programs website. The page title is "Alternative Program". The "Program Terms" section lists: Academic Year, Fall, Spring, Spring Break, Summer, and Winter. The "Program Dates & Deadlines" section has a link "Click here to view". The "Program Description" section contains the following text:

Click "Apply Now" at the top of this page to complete the VCU Education Abroad online application for alternative programs. Our office has provided detailed instructions for completing the [Alternative Programs.pdf](#) application.

Alternative programs include study abroad programs that are not found on this site. This means that students will have to provide us with specific information about their program. Students participating in an alternative program should make sure that they receive an official transcript from an accredited university. If you are unsure about your program's accreditation, please contact VCU Education Abroad to confirm it.

Programs that are listed in the online application system include: ISEP Universities, Academic Programs International (API), CAPA International, CEA Global Education, CET Academic Programs, Council on International Education Exchange (CIEE), International Studies Abroad (ISA), VCU Partnership Universities (Curtin, Fudan, Cordoba, Guadalajara, Sao Paulo, and UWE), VCU Departmental Exchanges (Bauhaus, Westminster, VCUQ), and VCU Faculty-led Programs. These programs are pre-approved by VCU.

Thousands of study abroad programs exist, so make sure to look only at those that offer credit from an

4. Select yes to indicate that you do have a VCU eID and password
5. Log into the VCU portal with your eID and password
6. Select the time period that you will study abroad.
7. Select the location of your program. (Note: If your program's city is not indicated in the system, please select the nearest city. Remember to indicate the actual location on the application questionnaire.)
8. Enter the dates of your program.
9. Begin answering general questions about yourself. (Please note: some responses are required)
10. Proceed to the “Program Application Page”

Program Application Page (Pre-Decision)

Simulated User	
Program:	Alternative Program
Term/Year:	Spring, 2014
Deadline:	11/15/2013
Dates:	TBA

Application Questionnaire(s)	
Click the following to view and complete the questionnaire(s) listed below. You may begin a questionnaire and save it for later completion, but note that you must click the "Submit" button in order for the questionnaire to be logged as complete and ready for review. Important: Once you click the "submit" button you will not be able to make changes to your responses.	
Title	Received
Alternative Program	<input type="checkbox"/>
Course Approval Form	<input type="checkbox"/>

Application Instructions
You must apply to your study abroad program or host university separately. Please do not pay the non-refundable \$150 Education Abroad fee until you have been accepted into your program and are sure you will participate.

Actions Required	
Click the following to view instructions that typically require you to take action.	
Title	Received
\$150 Non-refundable processing fee	<input type="checkbox"/>
Acceptance letter or email from the host institution	<input type="checkbox"/>

Required Reading	
Click the following to view, read, and mark these required reading pages as having been read.	
Title	Received
Course Approval Form	<input type="checkbox"/>
International Student Identity Card	<input type="checkbox"/>
Smart Traveler Enrollment Program (STEP)	<input type="checkbox"/>
VCU Student Health Services	<input type="checkbox"/>

Signature Documents	
Click the following to view and digitally sign important documents to indicate your agreement and understanding. In order to digitally sign documents, you must be at least 18 years of age or older and must indicate your birth date in the profile section of the online application. In order to return to the profile section, click "Applicant Home" at the top of this page and then click "Edit Profile." Please pay careful attention to the birth date you enter. Important: Once you have indicated your birth date, you will not be able to change it.	
Title	Received
Agreement and Release Form	<input type="checkbox"/>
Data Review and Storage Acknowledgement	<input type="checkbox"/>

11. Answer the "Application Questionnaire(s)"
12. Digitally sign the "Agreement and Release" and "Data Review and Storage Acknowledgement."
13. Read the "Required reading" and confirm that you have read the information.
14. Once the check marks appear in the "Received" column for the Application Questionnaire(s), Required reading, and Signature Documents, you have successfully completed the online application.
15. VCU Education Abroad will mark the "Actions required" as complete once we receive your required documents and fees.
16. Once your registration is complete, your status will change from "pending" to "approved."